Waseda University

School of Social Sciences / Graduate School of Social Sciences

FACT SHEET for Incoming Exchange Students: 2025 Spring-Fall

BASIC INFORMATION

School Information	
Undergraduate	**School of Social Sciences (SSS)** http://www.waseda.jp/fsss/sss/en/ English based Program (TAISI): https://www.waseda.jp/fsss/sss/en/about/cjsp/ Japanese based Program: https://www.waseda.jp/fsss/sss/en/about/japanese-program/
Graduate	**Graduate School of Social Sciences (GSSS)** http://www.waseda.jp/fsss/gsss/en/ English based Program: https://www.waseda.jp/fsss/gsss/en/about/english-taught-degree-program/ Japanese based Program: https://www.waseda.jp/fsss/gsss/en/about/jbdp/
Contact Information	**Faculty of Social Sciences (FSS), Waseda University** Address: 1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo, Japan, 169-8050 Phone: +81-3-3204-8952 Email: academic-socs@list.waseda.jp

IMPORTANT DATES

Event	Fall Semester	2025 Spring Semester
Nomination Deadline	March	**October 11**
Application Deadline	March	**October 21**
Result Announcement	Mid-May	Mid-December
Accommodation Application	June-July	December-January
COE Issuance	August	February
Visa Application	August	February
Arrival in Tokyo	Mid-September (TBD)	Late March
Orientation	Mid-September (TBD)	Early April (TBD)
Course Registration	Mid-September (TBD)	Late March (TBD)
Classes Begin	Early October (TBD)	Mid-April (TBD)
Classes End	Early February (TBD)	End of July (TBD)
Grade Announcement	End of February (TBD)	End of August (TBD)

ELIGIBILITY

Eligibility for SSS/GSSS Exchange Program	
Student Status	Students must be enrolled as undergraduate/graduate students at their home institutions which have exchange agreements with the SSS/GSSS, Waseda University and continuously enrolled until the end of the exchange study period.
Language	Students must have a good command of English or Japanese depending on the desired program. ・English based Program: TOEFL iBT 80/IELTS 6.0 ・Japanese based program: Japanese-Language Proficiency Test (JLPT) N1
GPA	No specific GPA requirement. ・Students must have excellent academic and personal records at their home institutions and strong motivation with a clear study plan in any field available at the SSS/GSSS, Waseda University.

NOMINATION & APPLICATION

Nomination Procedure	
Process	Home institution sends the designated Nomination Form (Excel) to Faculty of Social Sciences, Waseda University Nomination Form: https://waseda.box.com/s/fffl345nwqj5un4uuxmu2hec7wfnyu1p
Application Procedure	
Process	**[STEP 1]** Nominated students complete the designated **online Application***. *URL for the online Application will be provided to students' home institution after nomination. **[STEP 2]** Students prepare the required documents and submit to their home institution. **[STEP 3]** Home institution checks the documents and signs the "Important Notice regarding the Selection of Exchange Student" form. **[STEP 4]** Home institution submits the scanned copies of the documents to Faculty of Social Sciences, Waseda University via Email.
Required Documents	**1. Important Notice regarding the Selection of Exchange Student (Prescribed)** https://waseda.box.com/shared/static/rcpuf3udlq7qwm2lajwyy628mdn6hcnt.pdf ・Form must be signed by both students and coordinator of home university. **2. Academic Objectives and Study Plan (Prescribed)** https://waseda.box.com/s/nxfegvdjh7azg9ok832o1irt3kzvclyx **3. Latest Official Transcript** **4. Official Certificate of Enrollment issued by the home institution** **5. Language Proficiency Score** ・English based Program: TOEFL iBT 80 / IELTS 6.0 ・Japanese based program: Japanese-Language Proficiency Test (JLPT) N1 ・Submission is not required for the native speakers of English/Japanese. **6. Copy of Passport ID page**

ACADEMIC INFORMATION

<table>
<tr><th colspan="2">SSS/GSSS Exchange Program</th></tr>
<tr><td>Academic Calendar</td><td>Fall semester: Late September to Early February
Spring semester: Early April to End of July

*Academic calendar for the following year will be posted by the end of this year.
SSS: http://www.waseda.jp/fsss/sss/en/students/schedule/
GSSS: http://www.waseda.jp/fsss/gsss/en/students/schedule/</td></tr>
<tr><td>Courses</td><td>Online Syllabus Search: https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en

・To select English based Undergraduate Program (TAISI) courses, please enter “TAISI” in the Keywords box.
・To select General Program courses conducted in Japanese, please choose “Japanese” in the Language box and “Schl Social Sci” or “G.S. Social Sci” in the School box.
・Courses are updated in March each year. Please refer to the courses of the previous year until then if necessary.
・The courses offered by other schools or centers may also be registered. However, for oversubscribed courses, enrollment will be determined based on a lottery conducted by the schools or centers offering those courses.

*The AY2025 spring syllabus will be available in early March.</td></tr>
<tr><td>Japanese Language Courses</td><td>Exchange students may take Japanese language courses offered by Center for Japanese Language (CJL). However, please note that all CJL courses are aimed for students with previous knowledge of Hiragana and Katakana at least, and classes are conducted in Japanese even at the beginner’s level.

CJL Website: https://www.waseda.jp/inst/cjl/en/about/</td></tr>
<tr><td>Grading</td><td>Waseda Grading System:

<table>
<tr><th>Grade on Transcript</th><th>Raw Score</th><th>Status</th><th>Remarks</th></tr>
<tr><td>A+</td><td>100-90</td><td rowspan="4">Pass</td><td rowspan="7">P/Q Grade will be used only for the research guidance (no credits) at the Graduate School.</td></tr>
<tr><td>A</td><td>89-80</td></tr>
<tr><td>B</td><td>79-70</td></tr>
<tr><td>C</td><td>69-60</td></tr>
<tr><td>F or G</td><td>59-0</td><td>Fail</td></tr>
<tr><td>P</td><td>-</td><td>Pass</td></tr>
<tr><td>Q</td><td>-</td><td>Fail</td></tr>
</table>

Lecture / Seminar courses:
1 course = 100 minutes per class/per week x 14weeks = 2 credits
Language courses:
1 course = 100 minutes per class/per week x 14weeks = 1 credit

The official Transcript of Academic Records will be sent to the students’ home institution after the announcement of grades.</td></tr>
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COE & VISA APPLICATION

COE (Certificate of Eligibility) Application	
Process (tentative)	COE (Certificate of Eligibility) is an official document issued by the Immigration Services Bureau in Japan which is required when students apply for Japanese visa in their home country. Students will be informed to submit COE application documents to Waseda University and Waseda University will apply for the COE to Immigration Services Bureau on behalf of the students.
Required Documents (tentative)	Designated forms and detailed instructions will be sent to students after the Nomination/Application process. 1. Application Form for the Certificate of Eligibility (COE) 2. Statement of Financial Resources 3. Agreement for Defraying Expenses 4. Proof of Financial Resources 5. Data of Color Passport Sized Photo 6. Copy of Passport ID page (if updated) ※Some application documents are modified and added from AY2025 intake. For details, we will announce you later.
Visa Application	
Process (tentative)	COE will be sent to students via email once Waseda University receives it from the Immigration Services Bureau. Please note that it takes 2 to 3 months for the COE issuance after the application and Waseda University has no control over the issuance time. Upon receiving COE, students need to apply for a student visa at the nearest Japanese Embassy or Consulate.

OTHER INFORMATION

Living Expenses	According to the survey by JASSO (Japan Student Services Organization), the average cost of studying and living in Tokyo as university student is 154,000 JPY per month. Please make sure to prepare enough funds for your stay before you come to Japan.
Accommodation (tentative)	**[Dormitories]** SSS/GSSS exchange students have the option of applying for the student dormitories called "WID" and "DORMY". However, please note that the room assignment is not guaranteed due to the limited number of available rooms and will be determined by lottery. https://www.waseda.jp/inst/rlc/en/student_dormitory/exchange/ *Application schedule and instructions will be sent to students at a later date. **[Other Housing Options]** If students wish to find housing other than dormitories (apartments, shared rental houses, homestay, etc.), please refer to the following websites. https://waseda-housingsupport.com/ http://www.w-as.jp/japan-exp/ *Please contact the relevant companies directly for any inquiries.
Facilities	Students will be able to access various facilities on campus, e.g. PC rooms, libraries, and, etc with Student ID card, which will be provided after students complete the required procedure at the office of Faculty of Social Sciences. For details, students will be notified by an e-mail sent from the FSS office in March for Spring semester intake and in September for Fall semester intake. International Student Handbook: Other Support – Center for International Education,Waseda University Campus Map: https://www.waseda.jp/inst/wias/assets/uploads/2021/05/Waseda-Campus-Map_20200923.pdf Faculty of Social Sciences office: 3rd Fl. in the Building 14 on Waseda campus